

Site Supervisor Teacher - Person Specification

	Essential	Desirable
Qualifications & Experience		
Education	<ul style="list-style-type: none"> • Good standard of education – 5 GCSE’s or equivalent • Valid driving license 	<ul style="list-style-type: none"> • Training / qualifications relating to DIY / maintenance
Experience	<ul style="list-style-type: none"> • Significant experience or skills in a trade • Experience of small DIY projects 	<ul style="list-style-type: none"> • Experience in a school setting
Professional Knowledge and Skills		
Health & Safety	<ul style="list-style-type: none"> • Willingness to attend training involving safeguarding, health and safety and other related training • Attention to detail regarding healthy and safety, cleanliness and presentation of the school building and grounds • The ability to understand and apply regulations such as health & safety, manual handling, COSH, Legionella etc. • Knowledge of Health & Safety Practice in schools 	<ul style="list-style-type: none"> • Hold recognised training/qualifications associated with premises management • Knowledge and understanding of safeguarding children
Maintenance	<ul style="list-style-type: none"> • Ability to ensure the school and grounds are maintained to a high standard • Competent at basic building repairs and maintenance • Ability to perform the physical tasks required by the post including lifting, carrying and pushing various equipment to undertake the duties of the post. 	<ul style="list-style-type: none"> • Experience in the maintenance of buildings and grounds
Organisation	<ul style="list-style-type: none"> • Ability to prioritise and manage workflow whilst maintaining a flexible approach to respond to urgent requests. • Good communication skills • Good level of IT skills • Ability to manage own time effectively and demonstrate initiative including establishing priorities and to solve problems • Ability to comply with policies, maintain record keeping and other documentation relating to the school building 	
Professional Attributes		
Relationships	<ul style="list-style-type: none"> • Ability and willingness to work collaboratively and supportively within the school team • Friendly, welcoming personality who prioritises the safety of the school community • Builds effective and professional working relationships with parents, Trust members and the wider community 	<ul style="list-style-type: none"> • Is aware of the importance of effective partnerships with parents and the school community

	<ul style="list-style-type: none"> • To be adaptable and work calmly under pressure 	
Attitude	<ul style="list-style-type: none"> • A team player who is willing to support other staff members and work together to support the opening of a new school • Is committed to their own professional development • Someone who takes pride in their work. • Consistently reflects the highest levels of professionalism as a role model at all times and demonstrates the school's aims and values at all times. • Dedicated to the smooth running of the school to ensure the highest possible standards for our school community 	