



Buckton Buddies Meeting Minutes

Meeting Title	Buckton Buddies PTA Meeting
Meeting Date/Time	2 nd November 2022, 7pm @ school
Present	Steph, Lucy, Andrea, Laura A, Sophie, Steve, Salina, Suve, Ellie, Adina, Nathan, Hannah, Tendai
Apologies	Hayley, Laura T, Paige, Lisa, Kimberley, Jenny, Charlotte, Dawn, Tina, Jo
Chaired by Steph and Minutes taken by Lucy	

Item	Notes	Actions
1.	<p><u>Matters arising</u></p> <p><u>Boughton Pocket Park</u> Boughton are still asking for volunteers for the event if anyone is able to help.</p> <p><u>Christmas cards</u> Deadline for these to be collected is 7th November, Hannah has everything and will ensure these are done by then.</p> <p><u>Parentkind</u> We will add a link to parentkind to the PTA WhatsApp so the new PTA members can have a look and join up. This is a great resource for us and would be great if everyone signed up.</p> <p><u>Lanyards & High Vis</u> Laura A has received these from Voshie and brought them to school, they will remain at school and we will use them as and when we need them. It was raised Lisa could potentially print ID cards for them, Hannah will check this with her. Steph also said she was happy to help her design something.</p> <p><u>Bags2School</u> This will be collected on 8th November, Hannah to add a reminder to the newsletter.</p>	<p>HR</p> <p>LG/AD</p> <p>HR/SC</p> <p>HR</p>



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	<p><u>Newsletters</u> Steph will put together a newsletter to introduce new members of the PTA and give details about upcoming events and what we would like to achieve during the rest of the school year.</p> <p><u>PTA Paperwork</u> Just a reminder to everyone that wants to get DBS checked to hand in their paperwork to Lisa. We will send the original email out to the new PTA members to read through, if you have any questions please ask as there is a lot of information on the email.</p> <p><u>Parent Donation</u> A year one parent would like to make a donation to the school for some new equipment. Hannah will take this to the teachers to see what they would like to suggest and come back to us.</p> <p><u>Jumble Sale</u> It was suggested after Christmas we could hold a Jumble sale at the school where we charge £5 for a table and people from the community can come down and sell items. We will look into this further after the fayre.</p> <p><u>Litter picking</u> A reception parent has suggested a regular litter pick around the local area, Steph to speak with her for more information and see if she would like to attend a meeting to discuss with us how we could help.</p>	<p>SC</p> <p>LG/AD</p> <p>HR</p> <p>SC</p>
2.	<p><u>Financial</u></p> <ul style="list-style-type: none"> - £1911 available - Still nothing from Nisa with regards to their donation – Steph to chase - Shed – location agreed on where this can be placed, slabs will need to be laid so this can now be left till the spring - Notice board – Steph to send the notice board we want to Hannah so she can order which means we wont pay any VAT and we will reimburse - Charity Registration – now we have people DBS checked this can go ahead, Laura A to look into this again 	<p>SC</p> <p>SC</p> <p>LA</p>



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3.	<p><u>Principal update</u></p> <ul style="list-style-type: none"> - Hannah wanted to say a massive thank you for the donation for the theatre trip, she said this was a great help and was really appreciated - The teachers have spent the money we donated to them at the start of the term, once they have received their items photos will be taken and then we can share these with the school community - Hannah raised selling refreshments at the nativity, we confirmed we are happy to do this, dates are; Wednesday 7th December 2pm, Thursday 8th December 2pm/6pm 																			
4.	<p><u>Future events</u></p> <p><u>Christmas Fayre- Friday 25th November- 5-8pm</u></p> <ul style="list-style-type: none"> - Meeting to be arranged for the Christmas sub committee for next week to start finalising plans - Stalls are now full so we are not taking anymore requests for these - Volunteers needed for the event, current volunteers are; Steph, Lucy, Andrea, Ellie, Adina, Tendai, Salina, Suve, Paige, Steve, Sharon L, Laura A, Sophie, Nathan, Mr Pender (until 6pm), Miss Gibson, Miss McDowell, Hayley, Kimberley <p>Current volunteer roles;</p> <table border="1" data-bbox="295 1435 1286 1664"> <tbody> <tr> <td>Door & Floaters</td> <td>3</td> <td>Steph, Steve, Hannah</td> </tr> <tr> <td>Santa's Grotto</td> <td>2</td> <td>Lucy, Andrea</td> </tr> <tr> <td>Bar</td> <td>3</td> <td>Kyle</td> </tr> <tr> <td>Tombola/Sweets/Cake</td> <td>3</td> <td>Sophie, Laura A</td> </tr> <tr> <td>Face Paints</td> <td>2</td> <td>Dawn, Ellie</td> </tr> <tr> <td>Craft Room</td> <td>4</td> <td>Tina, Suve, Salina</td> </tr> </tbody> </table> <ul style="list-style-type: none"> - Hannah to ask family members if they are able to help - Potential lighting issue was raised around where people will be entering the fayre, Steve is going to speak with the chair of the Kingsthorpe Jets about potentially borrowing some flood lights from them - Boughton Parish council have also said they would like to have a table at the fayre and try and meet some of the people in the community <p><u>Santa</u></p>	Door & Floaters	3	Steph, Steve, Hannah	Santa's Grotto	2	Lucy, Andrea	Bar	3	Kyle	Tombola/Sweets/Cake	3	Sophie, Laura A	Face Paints	2	Dawn, Ellie	Craft Room	4	Tina, Suve, Salina	SB
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	<ul style="list-style-type: none"> - Ticket price agreed at £5 for a family ticket (2 adults, 2 Children) any families with more than 2 children will need to book an extra slot <p><u>Craft room</u></p> <ul style="list-style-type: none"> - Agreed a price of 50p per craft - Salina/Suve/Tina to take this away and start buying items we need - Agreed a budget of £30.00 <p><u>Raffle</u></p> <ul style="list-style-type: none"> - Agreed a price of £1 per ticket - Tickets will be sent home in book bags (10) for the children to sell to family members/friends - Hannah to speak with Miss Hendry about a raffle donation <p><u>Bottle Tombola</u></p> <ul style="list-style-type: none"> - Agreed on a mufti on 11th November and we will ask parents instead of paying to bring in a bottle to donate to the tombola <p><u>Christmas Movie Night</u></p> <ul style="list-style-type: none"> - Date agreed Wednesday 14th December - Movies – Stick Man/Gruffalos child - Snacks will be popcorn, fruit and a drink - Volunteers needed, so far we have Ellie, Salina, Fern 	HR
5.	<p><u>AOB</u></p> <p>Meeting arranged for 14th November 7pm @ Pub (TBC) – this will be to just talk about Christmas</p> <p>Further meeting arranged for 30th November 7pm @ school – this will be a normal PTA committee meeting.</p> <p>We are re-introducing a snack rota for the meetings, Sophie will kick it off on 30th November.</p>	DG
<p>Date of Next Meeting: 14th November 2022 7pm @ Pub TBC</p>		



BUCKTON
BUDDIES