



Buckton Buddies Meeting Minutes

Meeting Title	Buckton Buddies PTA Meeting
Meeting Date/Time	9 th March via Teams
Present	Steph, Adina, Tendai, Sophie, Laura A, Steve, Andrea & Nathan
Apologies	Laura T, Salina, Lucy, Lisa, Suve, Kayleigh & Dawn
Chaired by Steph and Minutes taken by Andrea	

Item	Notes	Actions
	<p><u>Matters arising</u></p> <p>Noticeboard Ideas for what should be included - Buckton Buddies logo - list of upcoming events - Easter poster - School lottery - Newsletters, - running total of amount raised.</p> <p><u>Coronation pins</u> Buckton Buddies agreed to donate the funds to purchase a pin for each child at a cost of £1 per pin. Steph to confirm with Hannah. Coronation cake sale discussed for 5th May- Steph to confirm with Hannah</p> <p><u>Car boot</u> Feedback from the event. Good turn out, PTA events worked well. Agreed to advertising more locally in the community, suggestions were signs on the roundabout next to the estate and on the Welford Road. Amount raised £232.82</p> <p><u>Sponsored reading</u> Agreed no place for Buckton Buddies. Steph to discuss with school</p>	<p>SC/All</p> <p>SC/HR</p> <p>SC</p>



Item	Notes	Actions
	<p><u>PTA Paperwork</u></p> <p>All members of the PTA committee need to have a DBS. Steph has sent an email to those who are required to submit paperwork. Please do this as soon as possible.</p> <p><u>Financial</u></p> <ul style="list-style-type: none"> - Noticeboard £228 - Chicks £269 - Currently in the bank £6,516.96 <p><u>Charity Registration</u></p> <p>Unable to complete registration until the amount raised totals £5000 per year Steve to monitor.</p> <p><u>Volunteers</u></p> <p>Agreed to have set numbers of volunteers needed to run events. Suggested “volunteers needed” to be included in event posters</p> <p><u>School</u></p> <p>No update</p> <p><u>Upcoming events</u></p> <p><u>Easter Egg Hunt</u></p> <ul style="list-style-type: none"> - To take place on Friday 31st March 3:15-5pm £3 per entry. Steph to design map and clues. Clues to be placed around the estate. - Start and finish to be at the school - Prizes agreed Aldi bunnies to be purchased at 99p. Prizes to be at school for 15th March. - PTA events to be used to purchase a map. Maps also available for sale on the day. - Chocolate tombola on the day. To ask for donations from parents, to be handed in before 24th March. Sophie kindly offered to label 	<p>All</p> <p>SB</p> <p>All</p> <p>SB</p> <p>SC/All</p>



Item	Notes	Actions
	<ul style="list-style-type: none"> - Hannah to send email out to parents with details of egg hunt and tombola. - To ask Morrisons and Tescos for donations towards the tombola <p><u>Summer fete</u> To take place on Saturday 24th June 12-4pm</p> <p>Stalls- AD/LG Bar- LA/SB Fete games- SR/EB/AM Food SC/NB Face painting DG Tombola SH Bouncy castle/inflatables TT/TC</p> <ul style="list-style-type: none"> - Discussed BB using the school kitchen to sell hot food. Steph to discuss with Hannah. - Nathan- to look into completing food hygiene certificate. BB to fund. Cost around £16 - Signs for outside the school gates and more physical advertising in the community. - Discussed not having sub committee but a general meeting focusing on the summer fete <p><u>Family Bingo night</u></p> <p>Discussed not enough volunteers to run the event.</p> <p><u>Coffee and Chat</u> Friday would be best, possible a date in April 3-4pm. Steph to discuss dates with Hannah</p>	<p>All</p> <p>All</p> <p>SC</p>



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	<p><u>School parking signs</u></p> <p>Agreed BB would fund two signs to be placed outside the school gates/path at pick up and drop off times. Large £95.99 plus VAT Extra large £107.99 plus VAT Steph to speak to Hannah about BB purchasing these</p>	SC
	<p><u>Dates for further coming meetings</u></p> <p>Discussed having meetings in the first week of the month- Steph to discuss with Hannah about having school representation there if possible.</p>	SC
5.	<p><u>AOB</u></p> <p>No</p>	
<p>Date of Next Meeting: TBC</p>		